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| **HOTEL DIRECTOR’S**  **CRUISE END REPORT** | | Title | Name | Report Attached |
| Hotel Director |  |  |
| Chief Purser |  |  |
| Vessel |  | Crew Purser |  |  |
| Voyage # |  | F&B Manager |  |  |
| Start Date |  | Executive Chef |  |  |
| End Date |  | Maitre D’ |  |  |
| Start Port |  | Bar Manager |  |  |
| End Port |  | F&B Controller |  |  |
| Avg. Pax |  | Chief Housekeeper |  |  |
| Avg. Crew |  |  |  |  |

### a. Cruise Summary

* Itinerary and ports of call
* Cruise activity Schedule (HO 1111k)
* General comments on the cruise
* Passenger comments and concerns, and (possible) action taken
* Areas of concern and action taken
* Important comments from Dept. Head reports

b. Minutes of Hotel Director meeting as per attached Form HO 1111m.